

**CITY OF NAPOLEON CITY COUNCIL
MEETING AGENDA**

Monday, December 20, 2021 at 7:00 pm

Location ~ City Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

A. Attendance (Noted by the Clerk)

B. Prayer and Pledge of Allegiance

C. Approval of Minutes (in the absence of any objections or corrections, the minutes shall stand approved)
December 6, 2021 Council Meeting Minutes

D. Citizen Communication

E. Reports from Council Committees

1. Electric Committee met on December 13, 2021 and;
 - a. approved the December 2021 Power Supply Cost Adjustment Factor as recommended by the BOPA
2. Water, Sewer, Refuse, Recycling & Litter Committee met on December 13, 2021 and;
 - a. heard an update on the progress of the Wastewater Treatment Plant Improvements Project
3. Municipal Properties, Building, Land Use and ED Committee met on December 13, 2021 and;
 - a. tabled appeal of City Engineering Rule 4.1.3

F. Reports from Other Committees, Commissions and Boards (Informational Only-Not Read)

1. Planning Commission met on Tuesday, December 14, 2021; and
 - a. approved PC 21-11 – Replat of Lot A and Lot B of Replat of Mahnke Orchards – 2950 Enterprise
 - b. PC 21-12 – Change to Special Use Permit/Conditional Use Permit – 2950 Enterprise; recommendation was to approve with the full recommended conditions (Nos. 1-9) being applied and reviewed in one year at the end of 2022, there will be no new structures that would normally require input from the building inspector, Wood County per se, and the commission’s recommendation to City Council is that they receive feedback from the Law Director during the presentation of this to them.
2. Board of Zoning Appeals meeting was canceled due to lack of agenda items.
3. Tree Commission does not meet in December.

G. Introduction of New Ordinances and Resolutions

1. **Resolution No. 061-21**; a Resolution Authorizing the City Manager to execute any and all documents necessary to acquire approximately three and three tenths (3.3) acres of land, commonly referred to as Loose Field, located within the City of Napoleon, Ohio; and declaring an Emergency
2. **Ordinance No. 062-21**; an Ordinance amending Section 143.01 of the City of Napoleon’s Codified Ordinances, “Composition and Control of the City Fire/Rescue Department,” increasing the composition of the Fire Department, and repealing Ordinance No. 018-20

H. Second Readings of Ordinances and Resolutions

1. **Resolution No. 060-21**, a Resolution Authorizing the Finance Director to enter an Agreement with the Regional Income Tax Agency (RITA) to participate in the Regional Council of Governments for the purpose of Administration and Collection of Municipal Income Tax in the City of Napoleon, Ohio, also Authorizing the Expenditure of Funds for the Administration and Collection of Municipal Income Tax in the City of Napoleon, Ohio; and declaring an Emergency

I. Third Readings of Ordinances and Resolutions

1. **Resolution No. 048-21**, a Resolution Amending Resolution No. 063-20, the City’s Yearly Reoccurring Costs Legislation; and Declaring an Emergency
2. **Ordinance No. 049-21**, an Ordinance Authorizing the Council of the City of Napoleon, Ohio to Establish a Water Rate Review Commission, and Amending Title Five of the Codified Ordinances of the City of Napoleon, Ohio, specifically adding Chapter 183, “Water Rate Review Commission;” and Declaring an Emergency

3. **Resolution No. 051-21**, a Resolution Authorizing Expenditure of Funds in Excess of Twenty five Thousand dollars (\$25,000) in and for the Year 2022 as it relates to Reoccurring Costs Associated with the Operation of the City, for Payment of Expenses, and for Purchases Associated with Vendors Utilized by Multiple Departments within the City; Elimination of Necessity of Competitive Bidding in and for the Year 2022 as it relates to Certain Transactions; and Declaring an Emergency
 4. **Resolution No. 052-21**, a Resolution Authorizing the Expenditure of Funds and Authorizing a Department Director to take Bids on Certain Projects, Services, Equipment, Materials, or Supplies without the Requirement for Additional Legislation to do so in the Year 2022; and Declaring an Emergency
 5. **Ordinance No. 053-21**, an Ordinance Establishing a New Position Classification Pay Plan for Employees of the City of Napoleon, Ohio for the Year 2022; Repealing Ordinance No. 067-20; and Declaring an Emergency
 6. **Ordinance No. 055-21**, an Ordinance Establishing the Appropriation Measure (Budget) of the City of Napoleon, Ohio for the Fiscal Year Ending December 31, 2022, listed in Exhibit "A;" and Declaring an Emergency
 7. **Resolution No. 056-21**, a Resolution Authorizing the Finance Director to Transfer Certain Fund Balances from Respective Funds to other Funds per Section 5705.14 ORC on an as needed basis in Fiscal Year 2022, listed in Exhibit "A;" and Declaring an Emergency
 8. **Ordinance No. 057-21**, an Ordinance Amending the Allocation of Funds as found in Sections 193.11 and 194.013 of the Codified Ordinances of the City of Napoleon, Ohio; and Declaring an Emergency
 9. **Resolution No. 058-21**, a Resolution Authorizing a Contribution to the Community Improvement Corporation of Henry County, Ohio, in and for the Year 2022; and Declaring an Emergency
 10. **Ordinance No. 059-21**, an Ordinance Apportioning the Expenses Incurred including Wages, Salaries and Fringe Benefits of the Mayor, Council, and various other Departments of the City of Napoleon which are not otherwise directly charged to Special and/or Capital Projects among Various Accounts Effective January 1, 2022; Amending Ordinance No.(s) 104-09, 087-19, and 069-20; and Declaring an Emergency
- J. Good of the City** (Any other business that may properly come before Council, including but not limited to):
1. **Discussion/Action:** Approval of Power Supply Cost Adjustment Factor for December, 2021
 2. **Discussion/Action:** PC 21-11 Subdivision Re-plat, 2950 Enterprise Avenue
 3. **Discussion/Action:** PC 21-12 Change Special Use/Conditional Use Permit, 2950 Enterprise Avenue
 4. **Discussion/Action:** Proposed 2021 Write-offs of Uncollectable Accounts
 5. **Discussion/Action:** Front Street Repaving Project/Ritter Park Path Project
 6. **Discussion/Action:** Fourth Quarter Budget Adjustments (refer to Committee)
 7. **Discussion/Action:** Acceptance of Donation from the Church of the Nazarene to Napoleon Parks and Recreation Department (tabled).
 8. **Discussion/Action:** Acceptance of \$482.00 Donation to the Fire Department in Memory of Clara M. Meyer
 9. **Discussion/Action:** Recognition of Councilman Comadoll for his Years of Service
- K. Executive Session**— (as may be needed)
- L. Approve Payment of Bills and Financial Reports** (in the absence of any objections or corrections, the Payment of Bills and Financial Reports shall stand approved.)
- M. Adjournment**


 Roxanne Detrich - Clerk